

Small PHA Plan Update
Annual Plan for Fiscal Year: 2002

**NOTE: THIS PHA PLANS TEMPLATE (HUD 50075) IS TO BE COMPLETED IN ACCORDANCE WITH
INSTRUCTIONS LOCATED IN APPLICABLE PIH NOTICES**

**PHA Plan
Agency Identification**

PHA Name: Housing Authority of Benton, KY

PHA Number: KY 091

PHA Fiscal Year Beginning: (mm/yyyy) 04/2002

PHA Plan Contact Information:

Name: Kerry Martin, Executive Director

Phone: 270-527-3626

TDD: 1-800-648-6057 (voice) & 6056 (typed)

Email (if available): ksmartin@vci.net

Public Access to Information

Information regarding any activities outlined in this plan can be obtained by contacting:

(select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices

Display Locations For PHA Plans and Supporting Documents

The PHA Plans (including attachments) are available for public inspection at: (select all that apply)

- ☒ Main administrative office of the PHA
- ☐ PHA development management offices
- ☐ Main administrative office of the local, county or State government
- ☐ Public library
- ☐ PHA website
- ☐ Other (list below)

PHA Plan Supporting Documents are available for inspection at: (select all that apply)

- ☒ Main business office of the PHA
- ☐ PHA development management offices
- ☐ Other (list below)

PHA Programs Administered:

- ☐ Public Housing and Section 8 ☐ Section 8 Only ☒ Public Housing Only

Annual PHA Plan

Fiscal Year 2002

[24 CFR Part 903.7]

i. Table of Contents

Provide a table of contents for the Plan, including attachments, and a list of supporting documents available for public inspection. For Attachments, indicate which attachments are provided by selecting all that apply. Provide the attachment's name (A, B, etc.) in the space to the left of the name of the attachment. If the attachment is provided as a **SEPARATE** file submission from the PHA Plans file, provide the file name in parentheses in the space to the right of the title.

Contents	<u>Page #</u>
Annual Plan	
i. Executive Summary (optional)	
ii. Annual Plan Information	
iii. Table of Contents	
1. Description of Policy and Program Changes for the Upcoming Fiscal Year	4
2. Capital Improvement Needs	4
3. Demolition and Disposition	4-5
4. Homeownership: Voucher Homeownership Program	5
5. Crime and Safety: PHDEP Plan	6
6. Other Information:	
A. Resident Advisory Board Consultation Process	6
B. Statement of Consistency with Consolidated Plan	6-7
C. Criteria for Substantial Deviations and Significant Amendments	
7-8	
Attachments	
<input checked="" type="checkbox"/> Attachment A: Supporting Documents Available for Review	
<input checked="" type="checkbox"/> Attachment B: Capital Fund Program Annual Statement	
<input checked="" type="checkbox"/> Attachment C: Capital Fund Program 5 Year Action Plan	
<input type="checkbox"/> Attachment __: Capital Fund Program Replacement Housing Factor Annual Statement	
<input type="checkbox"/> Attachment __: Public Housing Drug Elimination Program (PHDEP) Plan	
<input checked="" type="checkbox"/> Attachment D: Resident Membership on PHA Board or Governing Body	
<input checked="" type="checkbox"/> Attachment E: Membership of Resident Advisory Board or Boards	
<input type="checkbox"/> Attachment __: Comments of Resident Advisory Board or Boards & Explanation of PHA Response (must be attached if not included in PHA Plan text)	
<input checked="" type="checkbox"/> Other (List below, providing each attachment name)	
Attachment F: Deconcentration Policy Information	
Attachment G: Voluntary Conversion Information	
Attachment H: CFP Performance & Evaluation Reports	
Attachment I. Report on the Progress of Meeting the Five-Year Mission/Goals	

ii. Executive Summary

1. Summary of Policy or Program Changes for the Upcoming Year

In this section, briefly describe changes in policies or programs discussed in last year's PHA Plan that are not covered in other sections of this Update.

During the upcoming (subject) Agency Plans year, we will continue to make physical improvements to our developments as a part of our updated 5 year Capital Needs Assessment. We continue to limit the rental payments our residents make to the lesser of Ceiling/Flat Rents or Income-Based Rents (which including special deductions for working families). We will raise our Minimum Rent requirements to \$50 from the current Zero (-0-) minimum rent amount to help offset somewhat the ever increasing costs of utilities, insurance and fringe benefits.

2. Capital Improvement Needs

[24 CFR Part 903.7 9 (g)]

Exemptions: Section 8 only PHAs are not required to complete this component.

A. ☒ Yes ☐ No: Is the PHA eligible to participate in the CFP in the fiscal year covered by this PHA Plan?

B. What is the amount of the PHA's estimated or actual (if known) Capital Fund Program grant for the upcoming year? \$116,400, representing 85% of the current year's (FFY2001) actual CFP.

C. ☒ Yes ☐ No Does the PHA plan to participate in the Capital Fund Program in the upcoming year? If yes, complete the rest of Component 7. If no, skip to next component.

D. Capital Fund Program Grant Submissions

(1) Capital Fund Program 5-Year Action Plan

The Capital Fund Program 5-Year Action Plan is provided as Attachment C.

(2) Capital Fund Program Annual Statement

The Capital Fund Program Annual Statement is provided as Attachment B.

3. Demolition and Disposition

[24 CFR Part 903.7 9 (h)]

Applicability: Section 8 only PHAs are not required to complete this section.

1. ☐ Yes ☒ No: Does the PHA plan to conduct any demolition or disposition activities (pursuant to section 18 of the U.S. Housing Act of 1937 (42 U.S.C. 1437p)) in the plan Fiscal Year? (If "No", skip to next component ; if "yes", complete one activity description for each development.)

2. Activity Description

Demolition/Disposition Activity Description (Not including Activities Associated with HOPE VI or Conversion Activities)
1a. Development name:
1b. Development (project) number:
2. Activity type: Demolition <input type="checkbox"/> Disposition <input type="checkbox"/>
3. Application status (select one) Approved <input type="checkbox"/> Submitted, pending approval <input type="checkbox"/> Planned application <input type="checkbox"/>
4. Date application approved, submitted, or planned for submission: (DD/MM/YY)
5. Number of units affected:
6. Coverage of action (select one) <input type="checkbox"/> Part of the development <input type="checkbox"/> Total development
7. Relocation resources (select all that apply) <input type="checkbox"/> Section 8 for units <input type="checkbox"/> Public housing for units <input type="checkbox"/> Preference for admission to other public housing or section 8 <input type="checkbox"/> Other housing for units (describe below)
8. Timeline for activity: a. Actual or projected start date of activity: b. Actual or projected start date of relocation activities: c. Projected end date of activity:

4. Voucher Homeownership Program

[24 CFR Part 903.7 9 (k)]

- A. ☐ Yes ☒ No: Does the PHA plan to administer a Section 8 Homeownership program pursuant to Section 8(y) of the U.S.H.A. of 1937, as implemented by 24 CFR part 982 ? (If “No”, skip to next component; if “yes”, describe each program using the table below (copy and complete questions for each program identified.)

B. Capacity of the PHA to Administer a Section 8 Homeownership Program

The PHA has demonstrated its capacity to administer the program by (select all that apply):

- ☐ Establishing a minimum homeowner downpayment requirement of at least 3 percent and requiring that at least 1 percent of the downpayment comes from the family’s resources
- ☐ Requiring that financing for purchase of a home under its section 8 homeownership will be provided, insured or guaranteed by the state or Federal government; comply with secondary mortgage market underwriting requirements; or comply with generally accepted private sector underwriting standards
- ☐ Demonstrating that it has or will acquire other relevant experience (list PHA experience, or any other organization to be involved and its experience, below):

5. Safety and Crime Prevention: PHDEP Plan

[24 CFR Part 903.7 (m)]

Exemptions Section 8 Only PHAs may skip to the next component PHAs eligible for PHDEP funds must provide a PHDEP Plan meeting specified requirements prior to receipt of PHDEP funds.

- A. ☐ Yes ☒ No: Is the PHA eligible to participate in the PHDEP in the fiscal year covered by this PHA Plan?
- B. What is the amount of the PHA's estimated or actual (if known) PHDEP grant for the upcoming year? \$ Not Applicable for H A of Benton.
- C. ☐ Yes ☒ No Does the PHA plan to participate in the PHDEP in the upcoming year? If yes, answer question D. If no, skip to next component.
- D. ☐ Yes ☐ No: The PHDEP Plan is attached at Attachment _____

6. Other Information

[24 CFR Part 903.7 9 (r)]

A. Resident Advisory Board (RAB) Recommendations and PHA Response

1. ☐ Yes ☒ No: Did the PHA receive any comments on the PHA Plan from the Resident Advisory Board/s?
- The RAB members meet with the Plans Consultant and the Executive Director during the Plan preparation period and expressed positive comments on improvements made to date and support for those items planned in this Agency Plans year.
2. If yes, the comments are Attached at Attachment (File name)
3. In what manner did the PHA address those comments? (select all that apply) NOT APPLICABLE
- ☐ The PHA changed portions of the PHA Plan in response to comments
A list of these changes is included
☐ Yes ☐ No: below or
☐ Yes ☐ No: at the end of the RAB Comments in Attachment _____.
- ☐ Considered comments, but determined that no changes to the PHA Plan were necessary. An explanation of the PHA's consideration is included at the at the end of the RAB Comments in Attachment _____.
- ☐ Other: (list below)

B. Statement of Consistency with the Consolidated Plan

For each applicable Consolidated Plan, make the following statement (copy questions as many times as necessary).

1. Consolidated Plan jurisdiction: (provide name here)
Commonwealth of Kentucky- State Plan (Kentucky Housing Corporation)

2. The PHA has taken the following steps to ensure consistency of this PHA Plan with the Consolidated Plan for the jurisdiction: (select all that apply)

- ☐ The PHA has based its statement of needs of families in the jurisdiction on the needs expressed in the Consolidated Plan/s.
- ☐ The PHA has participated in any consultation process organized and offered by the Consolidated Plan agency in the development of the Consolidated Plan.
- ☐ The PHA has consulted with the Consolidated Plan agency during the development of this PHA Plan.
- ☒ Activities to be undertaken by the PHA in the coming year are consistent with specific initiatives contained in the Consolidated Plan. (list such initiatives below)
The Housing Authority will continue, as a part of our 5 Year Capital Improvements Program, to make physical improvements to offer a better living environment to all current and future residents. We will continue to offer affordable rents by offering residents the choice of Ceiling/Flat Rents and Income-Based Rents, which provide both the required Federal deductions and additional work related deductions for applicable families. This will be done while improving living conditions and providing housing opportunities to qualified low-income families.
- ☐ Other: (list below)

3. PHA Requests for support from the Consolidated Plan Agency

- ☐ Yes ☒ No: Does the PHA request financial or other support from the State or local government agency in order to meet the needs of its public housing residents or inventory? If yes, please list the 5 most important requests below:

4. The Consolidated Plan of the jurisdiction supports the PHA Plan with the following actions and commitments: (describe below) The State Consolidated Plan sets forth the following, with which the HAB's activities are consistent: "Expand the supply of safe, decent, sanitary and affordable housing for very-low and low-income families through ...rehabilitation...."

C. Criteria for Substantial Deviation and Significant Amendments

1. Amendment and Deviation Definitions

24 CFR Part 903.7(r)

PHAs are required to define and adopt their own standards of substantial deviation from the 5-year Plan and Significant Amendment to the Annual Plan. The definition of significant amendment is important because it defines when the PHA will subject a change to the policies or activities described in the Annual Plan to full public hearing and HUD review before implementation.

A. Substantial Deviation from the 5-year Plan:

The Housing Authority of Benton (HAB) has chosen the following as its definition of Substantial Deviation from its Annual Plan:

- 1.) Redirection of more than 20% of its operating budget funds from any budgeted/scheduled activity to another activity or:
- 2.) A major change in program direction (e.g., new or different housing selection preference criterion, new or changes to deductions from income-based rents, additional efforts to enhance

deconcentration opportunities, changes in the basis of determining Ceiling/Flat rent amounts, etc.) that requires action on the part of the Board of Commissioners; or

3.) Increasing or decreasing the total number of HAB employees by more than 15% from that authorized on the April 1st of each fiscal year.

However, NONE of these changes will be considered a Substantial Deviation IF those changes result from Government (i.e., Federal, State, or Local) actions over which the HAB exercises no control.

B. Significant Amendment or Modification to the Annual Plan:

The HAB has chosen to use the HUD definition of Significant Amendment or Modification. Specifically, it will consider the following to be such modifications/amendments:

1.) Changes to rent or admission policies or organization of its waiting list.

2.) Additions of non-emergency work items (not included in the current Annual Statement or 5-Year Action Plan) or change in use of the replacement reserve funds under the Capital Grant Funds Program; and

3.) Any change with regard to demolition or disposition, designation of projects/buildings (for the elderly/disabled or families with disabilities), homeownership programs or conversion activities.

However, NONE of these changes will be considered Substantial Amendments/Modifications IF those changes result from Government (i.e., Federal, State, of Local) actions over which the HAB exercises no control.

Attachment A

Supporting Documents Available for Review

PHAs are to indicate which documents are available for public review by placing a mark in the “Applicable & On Display” column in the appropriate rows. All listed documents must be on display if applicable to the program activities conducted by the PHA.

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
X	PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations	5 Year and Annual Plans
	State/Local Government Certification of Consistency with the Consolidated Plan (not required for this update)	5 Year and Annual Plans
X	Fair Housing Documentation Supporting Fair Housing Certifications: Records reflecting that the PHA has examined its programs or proposed programs, identified any impediments to fair housing choice in those programs, addressed or is addressing those impediments in a reasonable fashion in view of the resources available, and worked or is working with local jurisdictions to implement any of the jurisdictions’ initiatives to affirmatively further fair housing that require the PHA’s involvement.	5 Year and Annual Plans
X	Housing Needs Statement of the Consolidated Plan for the jurisdiction/s in which the PHA is located and any additional backup data to support statement of housing needs in the jurisdiction	Annual Plan: Housing Needs
X	Most recent board-approved operating budget for the public housing program	Annual Plan: Financial Resources
X	Public Housing Admissions and (Continued) Occupancy Policy (A&O/ACOP), which includes the Tenant Selection and Assignment Plan [TSAP]	Annual Plan: Eligibility, Selection, and Admissions Policies
	Any policy governing occupancy of Police Officers in Public Housing <input type="checkbox"/> check here if included in the public housing A&O Policy	Annual Plan: Eligibility, Selection, and Admissions Policies
	Section 8 Administrative Plan	Annual Plan: Eligibility, Selection, and Admissions Policies
X	Public housing rent determination policies, including the method for setting public housing flat rents <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
X	Schedule of flat rents offered at each public housing development <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Rent Determination
	Section 8 rent determination (payment standard) policies <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Rent Determination
X	Public housing management and maintenance policy documents, including policies for the prevention or eradication of pest infestation (including cockroach infestation)	Annual Plan: Operations and Maintenance
X	Results of latest binding Public Housing Assessment System (PHAS) Assessment	Annual Plan: Management and Operations
X	Follow-up Plan to Results of the PHAS Resident Satisfaction Survey (if necessary)	Annual Plan: Operations and Maintenance and Community Service & Self-Sufficiency
	Results of latest Section 8 Management Assessment System (SEMAP)	Annual Plan: Management and Operations

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	Any required policies governing any Section 8 special housing types <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Operations and Maintenance
X	Public housing grievance procedures <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Annual Plan: Grievance Procedures
	Section 8 informal review and hearing procedures <input type="checkbox"/> check here if included in Section 8 Administrative Plan	Annual Plan: Grievance Procedures
X	The HUD-approved Capital Fund/Comprehensive Grant Program Annual Statement (HUD 52837) for any active grant year	Annual Plan: Capital Needs
X	Most recent CIAP Budget/Progress Report (HUD 52825) for any active CIAP grants	Annual Plan: Capital Needs
	Approved HOPE VI applications or, if more recent, approved or submitted HOPE VI Revitalization Plans, or any other approved proposal for development of public housing	Annual Plan: Capital Needs
X	Self-evaluation, Needs Assessment and Transition Plan required by regulations implementing §504 of the Rehabilitation Act and the Americans with Disabilities Act. See, PIH 99-52 (HA).	Annual Plan: Capital Needs
	Approved or submitted applications for demolition and/or disposition of public housing	Annual Plan: Demolition and Disposition
	Approved or submitted applications for designation of public housing (Designated Housing Plans)	Annual Plan: Designation of Public Housing
	Approved or submitted assessments of reasonable revitalization of public housing and approved or submitted conversion plans prepared pursuant to section 202 of the 1996 HUD Appropriations Act, Section 22 of the US Housing Act of 1937, or Section 33 of the US Housing Act of 1937	Annual Plan: Conversion of Public Housing
	Approved or submitted public housing homeownership programs/plans	Annual Plan: Homeownership
	Policies governing any Section 8 Homeownership program (section _____ of the Section 8 Administrative Plan)	Annual Plan: Homeownership
X	Cooperation agreement between the PHA and the TANF agency and between the PHA and local employment and training service agencies	Annual Plan: Community Service & Self-Sufficiency
	FSS Action Plan/s for public housing and/or Section 8	Annual Plan: Community Service & Self-Sufficiency
X	Section 3 documentation required by 24 CFR Part 135, Subpart E	Annual Plan: Community Service & Self-Sufficiency
	Most recent self-sufficiency (ED/SS, TOP or ROSS or other resident services grant) grant program reports	Annual Plan: Community Service & Self-Sufficiency
	The most recent Public Housing Drug Elimination Program (PHDEP) semi-annual performance report	Annual Plan: Safety and Crime Prevention

List of Supporting Documents Available for Review		
Applicable & On Display	Supporting Document	Related Plan Component
	PHDEP-related documentation: <ul style="list-style-type: none"> · Baseline law enforcement services for public housing developments assisted under the PHDEP plan; · Consortium agreement/s between the PHAs participating in the consortium and a copy of the payment agreement between the consortium and HUD (applicable only to PHAs participating in a consortium as specified under 24 CFR 761.15); · Partnership agreements (indicating specific leveraged support) with agencies/organizations providing funding, services or other in-kind resources for PHDEP-funded activities; · Coordination with other law enforcement efforts; · Written agreement(s) with local law enforcement agencies (receiving any PHDEP funds); and · All crime statistics and other relevant data (including Part I and specified Part II crimes) that establish need for the public housing sites assisted under the PHDEP Plan. 	Annual Plan: Safety and Crime Prevention
X	Policy on Ownership of Pets in Public Housing Family Developments (as required by regulation at 24 CFR Part 960, Subpart G) <input checked="" type="checkbox"/> check here if included in the public housing A & O Policy	Pet Policy
X	The results of the most recent fiscal year audit of the PHA conducted under section 5(h)(2) of the U.S. Housing Act of 1937 (42 U. S.C. 1437c(h)), the results of that audit and the PHA's response to any findings	Annual Plan: Annual Audit
	Troubled PHAs: MOA/Recovery Plan	Troubled PHAs
X	Other supporting documents Community Services Requirements Implementation Plan & Documentation to support the Initial Assessment of Voluntary Conversion of Public Housing.	Agency Plan

Required Attachment _D: Resident Member on the PHA Governing Board

1. ☐ Yes ☒ No: Does the PHA governing board include at least one member who is directly assisted by the PHA this year? (if no, skip to #2)

A. Name of resident member(s) on the governing board:

B. How was the resident board member selected: (select one)?

☐ Elected

☐ Appointed

C. The term of appointment is (include the date term expires):

2. A. If the PHA governing board does not have at least one member who is directly assisted by the PHA, why not?

☐ the PHA is located in a State that requires the members of a governing board to be salaried and serve on a full time basis

☒ the PHA has less than 300 public housing units, has provided reasonable notice to the resident advisory board of the opportunity to serve on the governing board, and has not been notified by any resident of their interest to participate in the Board.

☐ Other (explain):

B. Date of next term expiration of a governing board member: 11/02

C. Name and title of appointing official(s) for governing board (indicate appointing official for the next position): Mayor James (Jim) Wiseman

Required Attachment ___E: Membership of the Resident Advisory Board or Boards

List members of the Resident Advisory Board or Boards: (If the list would be unreasonably long, list organizations represented or otherwise provide a description sufficient to identify how members are chosen.)

The Resident Advisory Board (Council) for the Housing Authority of Benton continues to be comprised of two members. They are: Bill Hicks (KY 91-01, Walnut Court) and Mary Crouch (KY 91-02, Cedar Court).

Required Attachment F; Component 3, (6) Deconcentration and Income Mixing

a. ☐ Yes ☒ No: Does the PHA have any general occupancy (family) public housing developments covered by the deconcentration rule? If no, this section is complete. If yes, continue to the next question. ***Small PHA with less than 100 total dwelling units.***

b. ☐ Yes ☐ No: Do any of these covered developments have average incomes above or below 85% to 115% of the average incomes of all such developments? If no, this section is complete.

If yes, list these developments as follows:

Deconcentration Policy for Covered Developments			
Development Name:	Number of Units	Explanation (if any) [see step 4 at §903.2(c)(1)(iv)]	Deconcentration policy (if no explanation) [see step 5 at §903.2(c)(1)(v)]
Not Applicable			

Required Attachment G. Component 10(B) Voluntary Conversion Initial Assessments

- How many of the PHA's developments are subject to the Required Initial Assessments?
Two (or both)
- How many of the PHA's developments are not subject to the Required Initial Assessments based on the exemptions (e.g., elderly and/or disabled developments not general occupancy projects)? NONE
- How many Assessments were conducted for the PHA's covered developments? Two
- Identify PHA developments that may be appropriate for conversion based on the Required Initial

Assessments: Neither (NONE)

Development Name	Number of Units

- e. If the PHA has not completed the Required Initial Assessments, describe the status of these assessments: N/A

Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT B.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)

Part I: Summary

PHA Name: Housing Authority of Benton		Grant Type and Number Capital Fund Program Grant No: KY36P09150102 Replacement Housing Factor Grant No:		Federal FY of Grant: 2002	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 8,300.			
8	1440 Site Acquisition				
9	1450 Site Improvement				
10	1460 Dwelling Structures	\$108,100.			
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$116,400.			
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs	\$ 24,100.			
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report ATTACHMENT B.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

[illegible]

**Annual Statement/Performance and Evaluation Report ATTACHMENT B.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

[illegible]

Capital Fund Program Five-Year Action Plan ATTACHMENT C.

Part I: Summary

PHA Name Housing Authority of Benton				<input checked="" type="checkbox"/> Original 5-Year Plan <input type="checkbox"/> Revision No:	
Development Number/Name/HA-Wide	Year 1	Work Statement for Year 2 FFY Grant: 2003 PHA FYB: 4/01/03	Work Statement for Year 3 FFY Grant: 2004 PHA FYB: 4/01/04	Work Statement for Year 4 FFY Grant: 2005 PHA FY: 4/01/05	Work Statement for Year 5 FFY Grant: 2006 PHA FY: 4/01/06
HA – WIDE	Annual Statement	\$ 18,000.	\$ 13,100.	\$ 10,000.	\$ 40,000.
KY 091-01 (WALNUT COURT)		\$ 81,500.	\$ 85,100.	\$110,000.	\$ 58,000.
KY 091-02 (CEDAR COURT)		\$ 20,500.	\$ 21,800.	\$ -0-	\$ 22,000
CFP Funds Listed for 5-year planning		\$120,000.	\$120,000.	\$120,000.	\$120,000.
Replacement Housing Factor Funds		NONE	NONE	NONE	NONE

Capital Fund Program Five-Year Action Plan ATTACHMENT C.

Part II: Supporting Pages—Work Activities

Activities for Year 1	Activities for Year : <u>2</u> FFY Grant: 2003 PHA FYB: 4/01/03			Activities for Year: <u>3</u> FFY Grant: 2004 PHA FYB: 4/01/04		
	Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
See						
Annual	WALNUT COURT KY 91-01	Smoke Detectors to meet Code	\$ 52,200.	WALNUT COURT KY 91-01	New interior doors w/ latchsets	\$ 32,600.
Statement		Security Screens on all Windows	\$ 24,700.		Install shower heads, values & tub surrounds	\$ 27,500.
					Add'l ceiling installation	\$ 25,000.
		Add Roof Ridge Vents	\$ 4,600.			
	<i>Subtotal</i>		\$ 81,500.	<i>Subtotal</i>		\$ 85,100.
	CEDAR COURT KY 91-02			CEDAR COURT KY 91-02		
		Smoke Detectors to meet Code	\$ 18,900.		New interior doors w/ latchsets	\$ 11,800.
					Add'l ceiling installation	\$ 10,000.
		Add Roof Ridge Vents	\$ 1,600.			
	<i>Subtotal</i>		\$ 20,500.	<i>Subtotal</i>		\$ 21,800.
		Fees & Costs, Agency Plans and Computer & Software Upgrade			Fees & Costs and Agency Plans	\$ 13,100.
	H A - WIDE		\$ 18,000.	H A - WIDE		
Total CFP Estimated Cost			\$120,000.			\$120,000.

Capital Fund Program Five-Year Action Plan ATTACHMENT C.

Part II: Supporting Pages—Work Activities

Activities for Year : <u> 4 </u> FFY Grant: 2005 PHA FYB: 4/01/05			Activities for Year: <u> 5 </u> FFY Grant: 2006 PHA FYB: 4/01/06		
Development Name/Number	Major Work Categories	Estimated Cost	Development Name/Number	Major Work Categories	Estimated Cost
WALNUT COURT, KY 91-01	Complete Kitchen Upgrade	\$110,000.	WALNUT COURT, KY 91-01		
				Repl. Electrical receptacles, & add phone & cable jacks & ceiling fans	\$ 7,000.
				Paint all DU interiors	\$ 51,000.
<i>Subtotal</i>		\$110,000.	<i>Subtotal</i>		\$ 58,000.
CEDAR COURT, KY 91-02	NONE		CEDAR COURT, KY 91-2		
				Repl. Electrical receptacles & add phone jacks & cable outlets.	\$ 1,000.
				Paint all DU Interiors	\$ 21,000.
			<i>Subtotal</i>		\$ 22,000.
H A – Wide	Fees & Costs/Agency Plan	\$ 10,000.	H A – Wide	Fees & Costs/Agency Plans	\$ 10,000.
				Riding Lawn Mower & new Vehicle	\$ 30,000.
Total CFP Estimated Cost		\$120,000.			\$120,000.

Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT H.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part I: Summary

PHA Name: Housing Authority of Benton		Grant Type and Number Capital Fund Program Grant No: KY36P09150100 Replacement Housing Factor Grant No:		Federal FY of Grant: 2000	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:)					
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 9-30-01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 8,400.		\$ 8,127.50	\$ 5,727.50
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 56,451.		\$ 52,868.00	\$ 26,365.00
10	1460 Dwelling Structures	\$ 69,355.		\$ 69,355.00	\$ 64,630.00
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$ 134,206.		\$ 130,350.50	\$ 96,722.50
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT H.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of Benton, KY		Grant Type and Number Capital Fund Program Grant No: KY36P09150100 Replacement Housing Factor Grant No:				Federal FY of Grant: 2000		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
H A –Wide	FEES & COSTS	1430						
	1. Employ Management Consultant			\$ 5,000.		\$ 5,000.00	\$ 2,600.00	Ongoing
	2. Hire HVAC Design			\$ 3,000.		\$ 3,000.00	\$ 3,000.00	Completed
	3. Advertisement			\$ 400.		\$ 127.50	\$ 127.50	Completed
KY 91-1 & 2	SITE IMPROVEMENTS	1450						
	1. Tree Trimming & Removal			\$ 7,375.		\$ 7,375.00	\$ 7,375.00	Completed
	2. Add Handrails w/needed			\$ 49,076.		\$ 45,493.00	\$ 18,990.00	Ongoing
KY 91-1 & 2	DWELLING STRUCTURES	1460						
	1. HVAC System & Duckwork-KY91-2			\$ 32,410.		\$ 32,410.00	\$ 32,410.00	Completed
	2. Ductwork KY 91-1			\$ 19,945.		\$ 19,945.00	\$ 15,220.00	Ongoing
	3. Settlement Repair -KY 91-1			\$ 17,000.		\$ 17,000.00	\$ 17,000.00	Completed

**Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT H.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

[illegible]

Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT H.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part I: Summary

PHA Name: Housing Authority of Benton		Grant Type and Number Capital Fund Program Grant No: KY36P09150101 Replacement Housing Factor Grant No:		Federal FY of Grant: 2001	
<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/ Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 09/30/01 <input type="checkbox"/> Final Performance and Evaluation Report					
Line No.	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
1	Total non-CFP Funds				
2	1406 Operations				
3	1408 Management Improvements				
4	1410 Administration				
5	1411 Audit				
6	1415 Liquidated Damages				
7	1430 Fees and Costs	\$ 13,600.		-0- (None)	
8	1440 Site Acquisition				
9	1450 Site Improvement	\$ 21,000.		-0- (None)	
10	1460 Dwelling Structures	\$ 102,325.		-0- (None)	
11	1465.1 Dwelling Equipment—Nonexpendable				
12	1470 Nondwelling Structures				
13	1475 Nondwelling Equipment				
14	1485 Demolition				
15	1490 Replacement Reserve				
16	1492 Moving to Work Demonstration				
17	1495.1 Relocation Costs				
18	1499 Development Activities				
19	1501 Collateralization or Debt Service				
20	1502 Contingency				
21	Amount of Annual Grant: (sum of lines 2 – 20)	\$136,925.		-0- (None)	
22	Amount of line 21 Related to LBP Activities				
23	Amount of line 21 Related to Section 504 compliance				
24	Amount of line 21 Related to Security – Soft Costs				
25	Amount of Line 21 Related to Security – Hard Costs				
26	Amount of line 21 Related to Energy Conservation Measures				

Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT H.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part II: Supporting Pages

PHA Name: Housing Authority of Benton, KY		Grant Type and Number Capital Fund Program Grant No: KY36P09150101 Replacement Housing Factor Grant No:				Federal FY of Grant: 2001		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Dev. Acct No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised	Funds Obligated	Funds Expended	
H A –WIDE	FEES & COST	1430						
	Hire A&E and/or Mod Consultant			\$ 13,600.		None		
	SITE IMPROVEMENTS	1450				None		
KY 91-1	Add shrubs, fill, seed & straw grounds		Various	\$ 15,000.				
KY 91-2	Add shrubs, fill, seed & straw grounds		Various	\$ 6,000.				
	DWELLING STRUCTURES	1460				None		
KY 91-1	1. Replace Hot Water Heaters		35-38	\$ 11,925.				
	2. Add gutters, downspouts, PVC boots and splash blocks		23 Buildings	\$ 51,800.				
	3. Close former A/C knockout panels		50 DUs	\$ 8,500.				
KY 91-2	1. Replace Hot Water Heaters		13-16	\$ 4,500.				
	2. Add gutters, downspouts, PVC boots and splash blocks		8 Buildings	\$ 18,200.				
	3. Add 220 Dryer Outlets and vents		10-12 DUs	\$ 4,000.				
	4. Close former A/C knockout panels		20 DUs	\$ 3,400.				

**Annual Statement/Performance and Evaluation Report REQUIRED ATTACHMENT H.
Capital Fund Program and Capital Fund Program Replacement Housing Factor (CFP/CFPRHF)
Part III: Implementation Schedule**

[illegible]

Attachment I. Report on the Progress in Meeting the Five-Year Mission/Goals

The HAB believes it fully met its Mission by offering safe, decent and affordable housing to its clientele in a non-discriminatory manner. It also provided the best possible housing within its financial means. The following are the second year's goals and objectives for the fiscal year which began on April 1, 2001.

Actual accomplishments are shown in **ALL BOLD LETTERS** immediately following each goal and objective.

1. Two of every five new residents will be selected from the extremely low (i.e., 30% and below) income range of applicants for Housing Authority of Benton projects. **Between August 1, 2000 and July 31, 2001, twenty-one (21) new residents were admitted to the two HAB developments. Of those 21 admissions, 16 of 21 (or 76%) were applicants in the Extremely Low-Income (i. e., 0 to 30% MFI) range. Therefore, HAB has again more than adequately fulfilled this Federal requirement.**
2. HAB will attempt to improve living conditions by undertaking capital improvements within its financial means. Each year, to the extent that capital and operating funds are available, necessary and/or meaningful capital improvements will be undertaken. For example, during the later part of Calendar Year (CY) 2000, the HAB commenced the actual installation of central air conditioning [A/C] units and new energy efficient furnaces in Project KY 91-1 (Benton). It is HAB's goal to have the same type (i.e., central air conditioning and new energy efficiency furnaces) "construction" activity started and perhaps completed during the subject Agency Plans year at KY 91-2, in Calvert City. **During the subject Agency Plans year, the HAB completed the installation of the new HVAC units at the Benton Project (KY 91-01) from a prior year's Capital Funds Program (CFP.) It also started and completed the installation of the same for the Calvert City Project (KY 91-02) and made corrections to the structurally damaged units at Benton from its FFY2000 CFP. A small amount of FFY2000 CFP funds remained as of this writing with which the HAB will add some handrails on steps/stoops to meet current standards.**
3. Safe and secure housing for all HAB residents will be a continuing goal, which will be measured by resident satisfaction. To help facilitate knowledge and any necessary improvements in this area, meetings between the members of the resident council and the Executive Director will be held at least quarterly to discuss applicable issues. The Chiefs of Police of Benton and Calvert City or their designees will also be invited to attend these meetings. Collectively, the HAB, its residents and the respective Police Departments will strive to implement necessary changes, corrections and/or measures that are realistic and obtainable within the financial resources available to all parties. Should additional outside funding be necessary, the HAB will attempt to secure any applicable funding through the HUD Crime Grant Funding mechanism. **NOTE, the CY2001 Scores and details are NOT yet available as of this October 2001 writing. Therefore, the following comments are based on the first year's scores. The HAB scored 75.7% on the "Safety" category of the first HUD "Customer Service and Satisfaction Survey" and the national average for the first survey was only 70%, thus, it has reason to be pleased. However, HAB will not rest on its laurels but will continue to work toward further improvement in this area. To this end, the HAB management staff will attempt to convene at least quarterly**

meetings with its Resident Advisory Board (RAB) to share information, concerns and suggestions with and among all members. HAB will ask the RAB to serve as a “conductor” of information to and from other residents. *(Note: the HAB E/D did confer with the Resident Advisory Board on a regular basis during the second Agency Plans year.)*

4. The HAB will strive to assure that each of its Developments, i.e., KY 91-1, Walnut Court and, KY 91-2, Cedar Court, resident populations consist, income wise, of families whose incomes are representative of the total characteristics of the HAB in total. This shall be measured by the three income ranges, i.e., those families which income is: a) below 30% of the median family income (MFI) for Marshall County; b) between 30 and 50% of the MFI and c) between 51 and 80 % of the MFI. **When this was written it was assumed that HUD would proceed to develop and issue a regulation requiring the above. However, the HUD final rule on “deconcentration” does NOT require the above. In fact, the Final Rule does not apply to small PHA’s with 100 or less units.**
5. An unstated (in its Five Year Goals and Objectives) goal was to admit and retain (i.e., by the ACOPP preferences and work related deductions from income-based rents) more working families. **HAB was able to attract 6 working families from the 21 applicants admitted between August 1, 2000, and July 31, 2001. Of these six (6)-working families, five (5) were still in residency at the end of July 2001. Therefore, it appears that the HAB has been fairly successful in retaining those working families admitted. The addition of Central Air Conditioning to all units and the other improvements made to date are believed to be the reasons why this has been possible.**